

**Lassen Fastpitch Softball Board Meeting  
November 9, 2025 - 10:00 am - Pizza Factory, Susanville**

Start Time: 10:07 am

**Attendance**

Antonia Marro, President
Jessica Mauldin, Vice President
Meghann Hallmark, Secretary
Cali Dardis, Treasurer
Sara Cain, Player Agent
Dan Paez, Fundraising
Keith Honea, Co-Field Maintenance
Russell Mackenzie, Co-Equipment
Ryan Mathews, Co-Equipment
Jolene Phillips, Co-Field Maintenance
KC Wiser, Umpire in Chief

**Discussions:**

**Approval of October 2025 Minutes**

**In the Band App - Motion to approve the October Minutes was requested by Meghann Hallmark. 1st by Jessica Mauldin, 2nd by Sara Cain. Motion to approve the October 2025 minutes as written passes.**

**In the Band App - Motion to approve the November Minutes was requested by Meghann Hallmark, due to no December 2025 meeting. 1st by Dan Paez, 2nd by Sara Cain. Motion to approve the November 2025 minutes as written passes.**

1. Open Forum for first 30 minutes
  - Open to the public - No public speakers.

**Closed Session**

2. Diamond View Shed and Lawnmower

- Cameras - Not an option to have any type of camera (real, fake, motion). This is school policy.
- Antonia asked if a storage container was an option. Westbrook said no to putting it on her property, liability issues.
- Keith etched the lawnmower with identifiers.
- Air Tags to put the machine, estimated costs \$80.00 (lawn mower, gator). Motion to approve by KC Wiser with a second by Keith Honea, motion passes.
- \$6.99 for a new set of keys and \$99.99 for a new battery purchased from Tractor Supply Co. Motion to approve by Cali Dardis with a second by Russell Mackenzie, motion passes.
- Moving storage of lawn mower - Keith researched security bars and locks for the storage shed. Estimated cost \$50.00 security bar \$275.00 built better or \$100.00 more simple. Higher quality.
- During off season remove the lawn mower from the shed to prevent another theft.
- Conclusion: Keith and KC will go to the current storage shed to see which option is best to secure and discuss during the December meeting. Further discussion by board to decide where the lawn mower will be stored during the off season.

### 3. Mentorship Program

- Cali insurance - Rates will go up. Broken down based on age of the players very minor increase depending on the age range of the players. The cost to increase is tied to the players aging up in the age divisions. The current rate is \$1200/\$1300.
- Conclusion: Mentorship tabled to December meeting pending further information from Jessica regarding the application and screening process.

### 4. Opening Day/Assessments/Drafts/Coaches Contact/Practices

- Date - The following dates were considered.
  - 4/11/2026 - This date is problematic based on spring break and the Easter Holiday.
  - 4/18/2026 - This will create a short season with no time to reschedule games. 6 weeks of play time. Sara will be able to handle the game schedule with a short turnaround.
  - Conclusion: Opening day is 4/18/2026
- **Assessments** - Need assessments to align with up LHS softball to assist with assessments.
  - Dates recommended for assessments are: 2/21/2026 or 3/1/2026.
  - Conclusion: Assessments shall be Sunday 3/1/2026.
- **Drafts** - Jessica recommended that assessments and drafts happen on separate days.
  - Conclusion: After discussion by board, it was decided that drafts and assessments should be on the same day.

- **Coaches**
    - 3/7/2026 is the final date that coaches need to contact players.
  - **Practices**
    - Start Monday, 3/16/2026.
  - Conclusion: No further action or discussion needed.
5. Sign-up
- Online - Opens 12/15/2026 end 2/27/2026.
  - Early Bird in-person - Saturday 1/3/2026 0800-1200 and Saturday 1/17/2026 1000-1400
  - Costs for signing up need to raise prices due to the increase in uniforms. \$90.00 and \$100.00. Same sibling discount.
  - February signups:
    - 2/7/2026 0800 - 1200
    - 2/18/2026 Wednesday 5-8
    - Registration closes on 2/27/2026.
    - Schedules done by 3/11/2026 for 3/16/2026 practices to start.
    - Game schedules 3/20/2026.
  - Conclusion: Raising the costs to sign up is pending a motion for approval based on the quotes from Antonia from Cross Freedom for an estimated price of uniforms. Antonia to get a quote for uniforms for 200 girls.
6. Fundraising - Tabled to December Meeting
7. Snack Bar - Tabled pending one more round of recruitment.
- Point of Sale / Square
8. Board Positions
- Snack Bar Coordinator - No one signed up. Run a final push for recruitment, if no one does this, no snack bar for the season.
    - Keith - can we contract the snack out to an existing community?
    - Bring food occasionally to sell (board cooks)
  - Coaches Coordinator (Second) - Brad Justice.
    - Motion to approve, first by Sara Cain, second by KC Wiser. Motion passes.
  - Social Media Coordinator -
    - Price: (see attached flyer from Creative Connections) Start in February through May. \$1400.00.
  - Conclusion: Motion to approve hiring Creative Connections as the Social Media Coordinator. First by Antonia Marro with a second by Sara Cain, motion passes.
9. Batting Cages
- Turf and Net Costs
    - We have turf, which needs to be installed.
    - Net - Need costs to purchase new netting for the batting cages.

- Securing Sponsor Signs - Using bolts with washers, pending start of the season.
- Conclusion: Need costs of new netting, tabled for December Meeting. Sponsor signs will be property secured at the start of the season.

#### 10. Fields

- Price and Options
  - CA Grant - In 2018 ranch park approved for prop 68.
  - Antonia is reaching out to the City of Susanville to get more information regarding the CA Grant.
- Water Issues Fields 2 and 3
  - Email to Lassen County regarding waters on field., pending a response (See Attachment).
- Quote for all 5 fields (mound, home plate, base resets, top-soil, relevel) - labor only \$10,200. Materials about \$6000.00 (See Attachments)
- Diamond View Field Quote
  - Antonia recommends this based on the water dispute with the county. \$6700 labor and \$3411 supplies.
- Track system for mounds and bases to set the fields for all ages.
- The company will teach the league how to maintain the upgrades to the field once the work is complete.
- Reach out to HDSP for food sale donations.
  - Meghann will reach out to High Desert State Prison for this.
- Would need to purchase a vibro-plate.
- Max cost \$17,000.00 for all 5 fields
- Max costs \$11,000.00 for 3 fields.
- Antonia Applied for two grants.
- Business donations for fields. Package donations.
  - Antonia Whole field for \$1500.00

#### 11. Secretary

- Tutorial on sports connect to set up registration - Help ticket submitted.
- Tax Documents
  - Given to Cali.
  - If documents are missing, then we need Jordyn to go in with Cali to straighten out tax issues.

#### 12. Rules

- Time limit changes - Hour fifteen finishes the inning. The designated home team shall continue. Home dugout 3rd base and 1st base is away.
- Pitching rule for 12U - 4 inning limit. No matter how many innings. This is per game.
- Tabled until December Meeting.

#### 13. Treasurers Report

- Nothing to report.
- 14. Board - Open Forum
  - Cali - Requesting to add Meghann Hallmark to US Bank Account and remove Jordan Patterson from the US Bank Account.,
    - Motion to approve, first by Sara Cain, second by Antonia Marro. Motion passes.
  - Fundraising Amount: \$2000.00
    - Motion to approve, first by Sara Cain, second by KC Wiser. Motion passes
  - Amazon account w/ Prime for the League.
    - Further discussion at the December meeting will decide if the League will set up a new Prime Account or use an existing account.
  - KC - Umpire pricing per game questions.
    - Pricing is based on division and field.
    - Antonia will send KC information regarding age limits on umpires in both fields and behind the plate.
    - KC - Requesting applications for umpires and potentially using the mentorship girls if that does not work out.
    - KC wants to set up a two-day clinic for umpires working with the college to get umpire experience.
  - Pay of the Umpires
    - Cali and KC to work together on this.
  - Game balls
    - The league has remaining stock for the season for each age division. Only Riff brands shall be used for game play.
  - KC made applications for the umpires.
  - 12U umpires are over 18 and require background.

**Link to Attachments:** [November 2025 Mins Attachment.pdf](#)

#### 15. Next Meeting

- December 14, 2025 @ 10:30 am

End Time: 11:40